

SOUTHWESTERN

LAW SCHOOL Los Angeles, CA

Honors Programs Policies

Administrative policy approved July 22, 2022.

Revision history: Formerly a part of the annually revised Student Handbook; established as a standalone policy in August 2022; updated August 2023; updated August 2024; revised December 2024 to add a timesheet requirement and clarify board responsibilities and grading for Law Review and Law Journal effective Spring 2025; revised November 2025 to reflect changes in Law Review and Law Journal selection process and incorporate administrative updates throughout the policies.

Related policies: Grading and Scholastic Honors Policy; Graduation Requirements Policy (addresses the upper-division writing requirement); Student Honor Code; Code of Student Professionalism and Conduct; Student Complaint and Grievance Policy and Procedures (Including Complaints Implicating ABA Standards)

Scheduled Review Date: January 2027 (Vice Deans' Office; Student Affairs Office; Honors Program Faculty Directors)

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[Appendix A Honors Programs Summary](#)

The policies applicable to Southwestern's honors programs are set forth below. The document also includes Appendix A, which summarizes some of the most salient points about each honors program. The information in Appendix A is limited and cursory. Sections A through F of the Honors Programs Policies control and should be reviewed carefully.

A. Law Review

The *Southwestern Law Review* ("Law Review") is a student-edited journal that publishes scholarly articles and commentary by members of the legal academy, the legal community, and students.

1. Program overview

Serving on the Law Review affords students the opportunity to study specific areas of the law and a pathway to publish their scholarly articles. The honor of participating on Law Review is offered to students with excellent academic standing.

2. Mandatory production exercise for Law Review selection

Any J.D. student who wishes to be considered for a position on Law Review must participate in the annual production exercise that is conducted following the spring semester (for residential and online full-time and part-time students) and after SCALE I Quarter 4 (for SCALE students). The specific dates for the production exercise will be announced in advance.

The production exercise is limited to Southwestern J.D. students who have completed (a) the first or second year of a full-time program, (b) the second or third year of a part-time program, or (c) SCALE I, and do not have any Incompletes or Administrative Withdrawals on their transcript. Completing the first year (or a part-time program or SCALE equivalent) requires completing all first-year required courses and the "first-year elective."

The intent is for each student to have at least one opportunity to be considered. If a circumstance—such as an illness that resulted in the student receiving an Incomplete the semester before the production exercise is distributed—will prevent a student from having that opportunity, the student should raise the issue in writing with the Associate Dean for Student Services before the production exercise for that academic year is distributed.

The Student Services Office may invite transfer students to participate in the production exercise. Transfer students who are admitted into Southwestern and accept that offer before the production exercise begins typically will be invited to participate if their class rank and cumulative GPA from their initial school would have made them eligible to participate had they achieved that same class rank and GPA at Southwestern.

Each participant is required to complete a production exercise modeled after the work typically done by Law Review staff. The exercise will be accompanied by detailed instructions so that participating students will also learn about the production process. Completing the exercise will require several hours of work, but it may be completed without using a physical law library.

3. Membership selection criteria

The Law Review invites students who make a good-faith effort to complete the production exercise and are in the top 10% of their ranked cohort to become Law Review candidates.

The Law Review Executive Board (defined below), in consultation with the Law Review faculty advisor(s), may select additional students in the top 30% of their ranked cohort. Such students' candidacy ranking will be based 70% on their cumulative GPA and 30% on their production exercise score.

Students may not serve on the Law Review and the Law Journal concurrently. If a student is selected for both Law Review and Law Journal, the student may accept only one invitation.

4. Candidate requirements to earn full membership

For a candidate to earn full membership, during their first academic year on the Law Review, they must satisfy the following requirements:

- Write an original article of publishable quality, as determined by the faculty member(s) teaching the Law Review course;
- Satisfactorily complete multiple production and proofreading assignments, which are necessary to publish the Law Review, as determined by the Executive Board;
- Satisfactorily perform assigned administrative duties, as determined by the Executive Board; and
- Receive a grade of Credit or C in the Law Review course, as determined by the faculty member(s) teaching the Law Review course, who will report to the Executive Board which students satisfied and did not satisfy this criterion without noting the grade received.

Failure to complete assignments in a timely and sufficient manner may result in a "missed deadline." A candidate who receives a "missed deadline" will receive a written reprimand for a first offense and may be removed from Law Review by a vote of the Executive Board for a second "missed deadline." The candidate may appeal the removal to the faculty advisor(s), who will review the decision using an abuse of discretion standard.

In April, the Law Review Executive Board will vote to determine which candidates have satisfied the requirements for full membership. To deny membership, the vote must occur at a meeting where at least two-thirds of the Executive Board is present, and at least three-fourths of those present must vote to deny the candidate full membership. No absentee or proxy votes will be allowed. A candidate who is denied membership may appeal the decision to the faculty advisor(s), who will review it under an abuse of discretion standard. The faculty

advisor(s) can affirm the Executive Board's decision or require the Executive Board to reconsider the decision. Upon reconsideration by the Executive Board, a three-fourths vote of at least two-thirds of the Executive Board to again deny membership will affirm the prior Executive Board determination and will prevent the candidate from becoming a Law Review member. The candidate may file a written appeal with the Dean within 30 calendar days of the Executive Board's determination. Upon receiving the appeal, the Dean will follow the appeal procedures set forth in the *Student Complaint and Grievance Policy and Procedures (Including Complaints Implicating ABA Standards)*.

Recognition of Law Review membership will appear in the memoranda column on the student's official transcript, in addition to the course credit for applicable semesters.

Any candidate or member placed on academic probation after being selected for the Law Review will be excluded from the program, without the opportunity to return.

5. Board of Editors

The Law Review Board of Editors consists of an Executive Board and other non-voting Board members. The Law Review Executive Board consists of eight to 12 members as follows:

- a.** Editor-in-Chief, who selects the Law Review's contents, is responsible for the overall quality of publications, and calls and chairs Board meetings;
- b.** Managing Editor, who co-leads the production exercise for selection of new members and manages the daily operations of the Law Review, including the budget, personnel, and production assignments;
- c.** Lead Articles Editors, who edit articles, recommend Bluebook awards to staffers, and resolve citation and research issues in lead articles;
- d.** Notes and Comments Editors, who supervise staffers in developing and editing student notes and comments for potential publication; and
- e.** Special Projects Editor, who coordinates symposia, plans social events, and markets the production exercise for selection of new members.

Executive Board members are the only voting members of the Law Review. They may not serve on the Board of another honors program. Except for part-time students and SCALE II students during their Quarter 8 five-unit externship, and absent a waiver from the faculty advisor(s), they may not work full-time or enroll in an externship for more than three units.

Additional non-voting Board members may include:

- a.** Associate Editors, who are responsible for performing editorial work on

staff members' notes and comments and working closely with staff members throughout the stages of developing notes and comments. They are supervised by the Managing Editor and the Notes and Comments Editors.

- b.** Special Projects Staff Members, who produce book reviews or year-in-review articles and work with the Editor-in-Chief and the Special Projects Editor on assigned projects.

Editors for the succeeding Board are selected by the outgoing Executive Board members. All Board members must be in their final year of law school in the year they serve. The selection is based on performance as a candidate, academic standing, a written application, and an interview.

The outgoing Executive Board must communicate the proposed slate of incoming Board members to the faculty advisor(s), Associate Dean for Student Services, Associate Dean for Student Affairs, and the Dean with clearly articulated and objectively verifiable reasons supporting the appropriateness of each choice and explaining why each applicant was or was not selected. The communication should include a description for each Board position. The Associate Dean for Student Services will ensure that each recommended student meets the grade eligibility requirement and will provide the Dean, Associate Dean for Student Affairs, and faculty advisor(s) with each recommended student's disciplinary history, if any. Each appointment is subject to veto or ratification by the faculty advisor(s) and the Dean. The selection is made during the summer for a one-year term and becomes effective on the date assigned by the outgoing Board in consultation with the faculty advisor(s).

6. Law review credit

a. *First year on Law Review*

Law Review candidates may earn up to three units of academic credit for participating in Law Review. Credits will be granted in accordance with the following procedures:

- i. Students participating in the first year of the program enroll for two units of credit in the course titled "Law Review" in the fall semester and one unit in the spring semester. The fall units satisfy Law Review's classroom requirement.
- ii. Unit credits for the fall semester will be Credit/C/No Credit, and for the spring semester will be Credit/No Credit.
- iii. To receive Credit for the fall semester, students must satisfactorily complete all staff assignments, attend regularly scheduled program meetings, satisfactorily complete all assignments for the Law Review course, and submit a suitable written product. Students must also

comply with the Timesheet Requirement in subsection v. below. Students who satisfactorily complete all staff assignments, attend program meetings, and comply with the Timesheet Requirement but fail to satisfactorily complete one or more course assignments or submit a suitable written product will receive a letter grade of "C" for the fall semester. Students who satisfactorily complete all course assignments, submit a suitable work product, and comply with the Timesheet Requirement but fail to satisfactorily complete all staff assignments or attend program meetings will also receive a letter grade of "C" for the fall semester. Students who fail to satisfactorily complete all staff assignments or attend program meetings **and** fail to complete all course assignments or submit a suitable written product will receive No Credit for the fall semester. Students who comply with all other requirements but fail to comply with the Timesheet Requirement will also receive No Credit for the fall semester.

- iv. Completing the Law Review course with Credit or a letter grade of "C" during the fall semester will satisfy Southwestern's upper-division writing requirement. (See *Graduation Requirements Policy*.)
- v. Students must record their Law Review-related activities on a timesheet using the template provided by the Law Review. This requirement is explained in this subsection and is referred to as the Timesheet Requirement. The timesheet should reflect all Law Review-related activities, except for attending or completing assignments for the Law Review course. The work recorded must relate to producing the Law Review and must have an educational component. On the timesheet, the student must describe in detail the particular activity or activities they engaged in each week, and the time spent, using .25-hour increments. Appropriate activities may include, but are not limited to, researching and writing a student note or comment (after completing the Law Review course); attending regularly scheduled Law Review program meetings; completing production and administrative assignments; selecting articles for publication; editing pieces; preparing substantive correspondence with authors about articles; completing management and supervisory activities; and organizing and putting on symposia. **The student's timesheets for the semester must reflect at least 44 hours of work for every credit the student is to receive that semester for Law Review, apart from the two credits received for the Law Review course. However, most staff members will need to spend substantially more than 44 hours per credit to satisfactorily complete their Law Review work.** Each student must submit their timesheet via the Canvas course page, per instructions in the course syllabus. The designated faculty member will review the timesheets on a regular

basis during the semester. At the conclusion of each semester, the faculty member will determine if the student's Law Review-related activities satisfy this Timesheet Requirement.

- vi. Online J.D. Program and evening students have the option to attend the in-person Law Review course or participate by watching the recorded class sessions. Online J.D. Program and evening students who participate by watching recorded class sessions will be required to attend at least two synchronous Zoom sessions during the term.
- vii. The faculty member(s) teaching the Law Review course will determine whether students receive Credit, a letter grade of "C," or No Credit in the fall semester. Before the faculty member(s) teaching the Law Review course record and submit a grade, the Law Review faculty advisor will advise the faculty member(s) in writing whether each student has satisfactorily completed staff assignments, attended program meetings, satisfied the Timesheet Requirement, and (if applicable) watched the required class sessions. As noted above, the faculty advisor(s) will review each student's timesheets for the semester, and the Law Review Board will advise the faculty advisor(s) in writing whether each student has satisfactorily completed staff assignments and attended program meetings. The faculty member(s)' grade determination is final, subject to Southwestern's grade change policy.
- viii. Students who satisfactorily complete all staff assignments, attend regularly scheduled program meetings, and satisfy the Timesheet Requirement will receive Credit for the spring semester. Students who fail to satisfactorily complete staff assignments, attend program meetings, or satisfy the Timesheet Requirement will receive No Credit for the spring semester.
- ix. The faculty advisor(s) will determine whether students receive Credit or No Credit for the spring semester. Before making that determination, the faculty advisor(s) will review each student's timesheets for the semester, and the Law Review Executive Board will advise the faculty advisors(s) in writing whether each student has satisfactorily completed staff assignments and met the participation requirements. The faculty advisor(s)'s grade determination will be final, subject to Southwestern's grade change policy.
- x. Candidates may add Law Review units **only** within the one-week "add" period that governs the rest of the curriculum.
- xi. Candidates may drop Law Review at any time until the last day of the semester.

b. *Second year on Law Review*

Students participating on Law Review for a second year may earn additional units of credit for editorial work, staff supervision, and management according to the following procedures:

- i. Executive Board members may receive two units of credit in each semester, for a total of four units for the second year of service.
- ii. Associate Editors and Special Projects Staff may receive one unit of credit per semester, for a total of two units.
- iii. No student may receive more than seven units of total credit for Law Review (across all years).
- iv. All students must comply with the Timesheet Requirement (see subsection 6.a.v above).
- v. The Executive Board will recommend to the faculty advisor(s) whether each editor should be awarded Credit or No Credit. The Executive Board will regularly advise each editor and the faculty advisor(s) of the quality of work being performed by each editor. The faculty advisor(s) will consider the Executive Board's recommendation but will make their own decision after reviewing each student's timesheets and any other materials the faculty advisor(s) deem advisable.
- vi. If an editor performs unsatisfactory work, the Board may recommend No Credit. If the Board recommends No Credit, it must provide a detailed explanation with a list of work performed in an unsatisfactory manner and representative examples of that work. In addition, the Board, Editor-in-Chief, or Managing Editor will need to demonstrate that they warned the under-performing editor of their concerns as quickly as possible to afford the editor an opportunity to improve and earn credit and informed the faculty advisor(s) of the situation so they could provide input, guidance, and if necessary, meet with the editor at issue.
- vii. The faculty advisor(s)' grade determination will be final, subject to Southwestern's grade change policy.

c. Except as otherwise provided above, incompletes, course additions, and withdrawals for Law Review units will be governed by the current academic policies.

d. If a student is accepted by Law Review and successfully completes the written assignments and staff work required for membership but chooses not to enroll for credit, Law Review will be indicated on the academic

transcript by a notation of "Law Review Staff" or "Law Review Editor" in the memoranda column.

B. Law Journal

The *Southwestern Journal of International Law* ("Law Journal") is a student-edited journal that publishes scholarly articles and commentary by law professors, academicians from many fields with a connection to law, Southwestern students, and members of the legal community. Participating on the Law Journal allows students to develop their legal writing and research skills along with their substantive knowledge of topics covered by the journal.

1. Staff member program

Serving on the Law Journal provides students with an opportunity to participate in the editorial process of an academic journal, study specific areas of the law, and publish their own scholarly articles in a national publication. The honor of participating on Law Journal is offered to students who have demonstrated exceptional research and writing capabilities.

2. Mandatory production exercise for Law Journal selection

Any J.D. student who wishes to be considered for a position on Law Journal must participate in the annual production exercise that is conducted following the spring semester (for residential and online full-time and part-time students) and after SCALE I Quarter 4 (for SCALE students). The specific dates for the production exercise will be announced in advance.

The production exercise is limited to Southwestern J.D. students who have completed (a) the first or second year of a full-time program, (b) the second or third year of a part-time program, or (c) SCALE I, and do not have any Incompletes or Administrative Withdrawals. Completing the first year (and a part-time program and SCALE equivalent) requires completing all the required first-year courses, and the "first-year elective."

The intent is for each student to have at least one opportunity to be considered. If a circumstance—such as an illness that resulted in the student receiving an Incomplete the semester before the production exercise is distributed—will prevent a student from having that opportunity, the student should raise the issue in writing with the Associate Dean for Student Services before the production exercise for that academic year is distributed.

The Student Services Office may invite transfer students to participate in the production exercise. Transfer students who are admitted into Southwestern and accept that offer before the production exercise begins typically will be invited to participate if their class rank and cumulative GPA from their initial school would

have made them eligible to participate had they achieved that same class rank and GPA at Southwestern.

Each participant is required to complete a production exercise modeled after the work typically done by Law Journal staff. The exercise will be accompanied by detailed instructions so that participating students will also learn about the production process. Completion of the exercise will require several hours of work, but it may be completed without using a physical law library.

3. Membership selection criteria

Law Journal will extend an invitation to become a candidate to those students who (1) participated in the production exercise, (2) are in good academic standing, and (3) demonstrate exceptional research and writing capabilities. Selection will be based on a ranking using an index made up of 50% cumulative GPA, 30% LAWS I & II grades, and 20% production exercise score.

Students are prohibited from participating on both Law Review and Law Journal simultaneously. If a student is selected for both Law Review and Law Journal, the student may participate in only one of them.

4. Law Journal course

All students selected as Law Journal staff members are required to register for a two-unit, Credit/C/No Credit course, which is taught by one or more of the Law Journal's faculty advisor(s) during the fall semester.

Enrollment is mandatory, and the fall units satisfy Law Journal's classroom requirement. Registration in the course is restricted to students who have been selected for Law Journal.

5. Board of Editors

The Law Journal Board of Editors consists of an Executive Board and other non-voting Board members. The Law Journal Executive Board consists of 8 to 12 members as follows:

- a.** Editor-in-Chief, who is responsible for the selection of the Journal's contents and overall quality of publications;
- b.** Managing Editor, who is responsible for the daily operations of the Law Journal;
- c.** Lead Articles Editors and Note and Comment Editors (6 to 8). Lead Articles Editors are primarily responsible for soliciting and editing lead (non-student) articles. Note and Comments Editors are primarily responsible for supervising second-year staff members and editing student notes; and
- d.** Special Projects Editor, who is responsible for the research of topics, the review of production assignments, and the coordination of symposia.

Executive Board members are the only voting members of the Law Journal. Except for part-time students and SCALE II students during their Quarter 8 five-unit externship, and absent a waiver from the faculty advisor(s), they may not work full-time or enroll in an externship for more than three units.

Additional non-voting Board members may include Associate Editors, who are responsible for performing tasks as assigned by the Board. These assignments may include, but are not limited to, soliciting articles, selecting submissions, and editing articles for Law Journal publication.

Each Executive Board is selected by the outgoing Executive Board members. All Board members must be in their final year of law school in the year during which they serve. The selection is based on the evaluation by the Board of the candidate's performance in the Law Journal course and production work, a statement of interest, academic standing, and writing and editing skills.

The outgoing Executive Board must communicate the proposed slate of incoming Board members to the faculty advisor(s), Associate Dean for Student Services, Associate Dean for Student Affairs, and the Dean with clearly articulated and objectively verifiable reasons as to the appropriateness of the choices and why each student was selected or not selected. The communication should include a description for each Board position. The Associate Dean for Student Services will ensure that each recommended student meets the grade eligibility requirement and will provide the Dean, Associate Dean for Student Affairs, and faculty advisor(s) with each recommended student's disciplinary history, if any. Each appointment is subject to veto or ratification by the faculty advisor(s) and the Dean. The selection is made during the summer for a one-year term and becomes effective on the date assigned by the outgoing Board in consultation with the faculty advisor(s).

6. Law Journal credit

a. *First year on Law Journal*

Law Journal candidates obtain up to three units of academic credit for participating in the Law Journal staff member program. Credits will be granted in accordance with the following procedures:

- i. Students participating in the staff member program in the fall semester must enroll in the two-unit graded Law Journal Course and one unit of Law Journal credit in the spring semester. The fall units satisfy Law Journal's classroom requirement.
- ii. Unit credits for the fall semester will be graded as Credit/C/No Credit. Credit units for the spring semester will be Credit/No Credit.
- iii. Candidates may add Law Journal units only within the one-week "add" period that governs the rest of the curriculum.

- iv. To receive Credit for the fall semester, students must satisfactorily complete all staff assignments, attend regularly scheduled program meetings, satisfactorily complete all assignments for the Law Journal course, and submit a suitable written product. Students must also comply with the Timesheet Requirement outlined in subsection vi below. Students who satisfactorily complete all staff assignments, attend program meetings, and comply with the Timesheet Requirement but fail to satisfactorily complete one or more course assignments or submit a suitable written product will receive a letter grade of "C" for the fall semester. Students who satisfactorily complete all course assignments, submit a suitable work product, and comply with the Timesheet Requirement but fail to satisfactorily complete all staff assignments or attend program meetings will also receive a letter grade of "C" for the fall semester. Students who fail to satisfactorily complete all staff assignments or attend program meetings **and** fail to complete all course assignments or submit a suitable written product will receive No Credit for the fall semester. Students who comply with all other requirements but fail to comply with the Timesheet Requirement will also receive No Credit for the fall semester.
- v. Completing the Law Journal Course during the fall semester with Credit or a letter grade of "C" will satisfy Southwestern's upper-division writing requirement. (See *Graduation Requirements Policy*.)
- vi. Students must record their Law Journal-related activities on a timesheet using the timesheet template provided by the Law Journal. This requirement is explained in this subsection and is referred to as the Timesheet Requirement. The timesheet should reflect all Law Journal-related activities except for attending or completing assignments for the Law Journal course. The work recorded must relate to producing the Law Journal and must have an educational component. On the timesheet, the student must describe the particular activity or activities they engaged in each week and the time spent (using .25-hour increments). Such activities may include, but are not limited to, researching and writing a student note or comment (after completion of the Law Journal course); attending regularly scheduled Law Journal program meetings; completing production and administrative assignments; selecting articles for publication; editing pieces; preparing substantive correspondence with authors about articles; completing management and supervisory activities; and organizing and putting on symposia. **The student's timesheets for the semester must reflect at least 44 hours of work for every credit the student is to receive that semester for Law Journal, apart from the two credits received for the Law Journal course. However, most staff members will need to spend substantially**

more than 44 hours per credit to satisfactorily complete their Law Journal work. Each student must submit their timesheet via the Canvas course page, per instructions in the course syllabus. The designated faculty member will review the timesheets on a regular basis during the semester. At the conclusion of each semester, the faculty member will determine if the student's Law Journal-related activities satisfy this Timesheet Requirement.

- vii. Online J.D. Program students have the option to attend the in-person course or participate by watching the recorded class sessions. Online J.D. Program students who participate by watching recorded class sessions will be required to attend at least two synchronous Zoom sessions during the term.
- viii. The faculty member(s) teaching the Law Journal course will determine whether students receive Credit, a letter grade of "C," or No Credit in the fall semester. Before the faculty member(s) teaching the Law Journal course record and submit a grade, the Law Journal faculty advisor will advise the faculty member(s) in writing whether each student has satisfactorily completed staff assignments, attended program meetings, satisfied the Timesheet Requirement, and (if applicable) watched the required class sessions. As noted above, the faculty advisor(s) will review each student's timesheets for the semester, and the Law Journal Board will advise the faculty advisor(s) in writing whether each student has satisfactorily completed staff assignments and attended program meetings. The faculty member(s)' grade determination is final, subject to Southwestern's grade change policy.
- ix. Students who satisfactorily complete all staff assignments, attend regularly scheduled program meetings, and satisfy the Timesheet Requirement will receive Credit for the spring semester. Students who fail to satisfactorily complete staff assignments, attend program meetings, or satisfy the Timesheet Requirement will receive No Credit for the spring semester.
- x. The faculty advisor(s) will determine whether students receive Credit or No Credit for the spring semester. Before making that determination, the faculty advisor(s) will review each student's timesheets for the semester, and the Law Journal Board will advise the faculty advisor(s) in writing whether each student has satisfactorily completed staff assignments and met the participation requirements. The faculty advisor(s)'s grade determination will be final, subject to Southwestern's grade change policy.

- xi. In all cases, the determination of the faculty advisor(s) regarding the granting of Credit, a letter grade of C, or No Credit will be final, subject to Southwestern's grade change policy.

b. *Second year on Law Journal*

Students participating on Law Journal for a second year may earn additional units of credit for editorial work, staff supervision, and management according to the following procedures:

- i. Executive Board members may receive two units of credit in each semester, for a total of four units of credit in the final year of law school.
- ii. Associate Editors may receive one unit of credit in each semester, for a total of two units of credit in the final year of law school.
- iii. No student may receive more than seven units of total credit for Law Review (across all years).
- iv. All students must comply with the Timesheet Requirement (see subsection 6.a.vi above).
- v. The Executive Board may recommend to the faculty advisor(s) whether each editor should be awarded Credit or No Credit. The Board will regularly advise each editor and the faculty advisor(s) of the quality of work being performed by each editor. The faculty advisor(s) will consider the Executive Board's recommendation but will make their own decision after reviewing each student's timesheets and any other materials the faculty advisor(s) deem advisable.
- vi. If an editor performs unsatisfactory work, the Board may recommend No Credit. If the Board recommends No Credit, it must provide a detailed explanation with a list of work performed in an unsatisfactory manner, and representative examples of that work. In addition, the Board, Editor-in-Chief, or Managing Editor should warn both the under-performing editor of their concerns as quickly as possible to afford the editor an opportunity to improve and earn credit, and inform the faculty advisor(s) of the situation so they can provide input, guidance, and if necessary, meet with the editor at issue.

c. All incompletes and withdrawals for Law Journal units will be governed by the current academic policies.

d. If a student is accepted by Law Journal and successfully completes the Law Journal Course, the written assignments, and staff work required for membership, and chooses not to enroll for credit, the Law Journal

membership will be indicated on the academic transcript by a notation of "Law Journal."

- e. Any candidate or member placed on academic probation after being selected for the Law Journal will be excluded from the program, without the opportunity to return.

C. Information and Rules Pertinent to All Advocacy Honors Programs

1. LAWS sections and intramural competitions

First-year students are assigned to complete one of three LAWS II courses that introduce them to a type of advocacy in their first-year spring semester: (1) appellate advocacy; (2) negotiation; or (3) trial practice. The focus of the LAWS course to which the student is assigned gives the student exposure to a particular skill set. However, a student's course assignment does not limit which intramural competition they may choose to compete in. Each advocacy honors program holds meetings and workshops to help students prepare for the intramural competition of their choice, subject to the rules set by the honors programs.

Participating in the intramural competitions is voluntary and does not carry any academic credit. Students may interview for only one advocacy honors program.

2. Non-Southwestern oral advocacy competitions

Students are not permitted to participate in any regional or national oral advocacy competitions (moot court, trial advocacy, negotiation, mediation, arbitration, client counseling, or any regional or national competition that assesses law students' advocacy skills) while attending Southwestern Law School unless (i) the student's participation is sponsored by one of Southwestern's Honors Programs; (ii) the student's participation has been otherwise approved by one of the Honors Programs directors and the Associate Dean for Student Affairs, or (iii) the student's participation is part of the pilot Transactions Team. Students who violate this provision are subject to discipline under Southwestern's Honor Code or Code of Student Professionalism and Conduct.

3. Experiential course units

Moot Court, Negotiation, and Trial Advocacy Honors Programs units count toward the experiential learning requirement.

D. Moot Court Honors Program

1. First-year intramural competition

The Moot Court Honors Program Intramural Competition is open to all first-year students enrolled in LAWS II who do not have any Incompletes or Administrative Withdrawals on their transcript.

2. Moot Court Honors Program

a. *Membership generally*

Interscholastic competitors participate as brief writers, oralists, or swing writers (brief writers who argue at least one round at competition).

b. *Membership for rising second-year students*

For purposes of this section, rising second-year students include Southwestern J.D. students who have completed the first year of a full-time or part-time program, or SCALE I, and do not have any Incompletes or Administrative Withdrawals. Completion of the first year requires completing all first-year required courses and the "first-year elective."

Moot Court members are selected by the Moot Court Board of Governors with the assistance and agreement of the Program Director. Selections are based on a student's LAWS II final paper, grades, performance in the intramural competitions, an interview with the Moot Court Board of Governors, and interviews with the Program Director. Any student, regardless of LAWS II section, who receives an A+ or A in their second-semester LAWS II class will also have the opportunity to interview for the Moot Court Honors Program as a brief writer, even if they did not participate in the Moot Court intramural competition.

A student may be eligible for membership in the Moot Court Honors Program as a rising 2L student only if they have a minimum 2.9 cumulative GPA and a minimum grade of B- in LAWS II.

The Student Services Office may invite transfer students who have been accepted into their law school's moot court program to apply to the Moot Court Honors Program.

Any student placed on academic probation will be excluded from participating in the Moot Court Honors Program and will not receive academic credit during that probation period. If academic probation is cured, the prospective program member may become eligible and be able to interview if a position becomes available. Selections for the subsequent semesters are at the discretion of the Program Director. If a student is placed on academic probation during their last semester of law school, the student will not receive academic credit during the last semester. However, the Associate Dean for Student Services (in consultation with the Director) has the discretion to allow the student to continue in the course if the student wishes to continue.

c. *Membership for upper-division students*

Any student who has completed the second year of a full-time program or the second or third year of a part-time program and does not have any

Incompletes or Administrative Withdrawals on their transcript may try out as an oralist. The student must submit a written request to the Director and the Board Chair no later than March 10. The tryout will be held in March or April at a mutually convenient time. After the tryout before the Director and at least one Board member, the student will be notified if they are invited to apply. Students who pass the tryout will apply at the same time as all other applicants. The student must have a minimum cumulative 2.9 GPA in LAWS I and II, a minimum grade of B- in LAWS II, and a minimum cumulative GPA of 2.9, following the conclusion of their academic year at the time of the application process. Upper-division students who wish to be writers in the program may apply to Moot Court to be a writer if they received an A or A+ in LAWS II, providing they have a minimum cumulative 2.9 GPA in LAWS I and II, and a minimum cumulative GPA of 2.9 following the conclusion of their academic year at the time of the application process.

d. *Interscholastic competitions*

Southwestern participates in several competitions throughout the United States, most of which occur during the spring semester. The Board of Governors (defined below) assigns Moot Court Honors Program members to particular competitions with the assistance and approval of the Program Director. Students register for academic credit in accordance with the policies set forth below.

At the end of each semester, the Program Director determines whether academic credit will be awarded.

When a student is placed on academic probation following the fall semester or SCALE Quarters 5 and 6, they are generally not permitted to participate in competitions during the subsequent spring semester or SCALE quarters. However, if the Program Director determines that significant preparation has already begun, the Associate Dean for Student Services (in consultation with the Program Director) has the discretion to allow the student to compete if the student wishes to compete. If the team advances to the national competition, the Associate Dean for Student Services (in consultation with the Program Director) has the discretion to allow the student to compete.

e. *Board of Governors*

The incoming Board of Governors is selected by the Program Director with the assistance and consultation of the Board of Governors. Each appointment is subject to veto or ratification by the Dean. The selection is made at the end of the spring semester and is for a one-year term, becoming effective on the date assigned by the law school as graduation day. The Board of Governors consists of the following members:

- i. The Chair oversees the Moot Court Honors Program and serves as the primary liaison between the Board, Program Director, and the broader Southwestern community. This role ensures the smooth operation of the program by coordinating leadership efforts, resolving conflicts, and maintaining communication with key stakeholders.
- ii. The Academic Chair works with the Program Director to ensure that new members develop strong research and writing skills in the Appellate Advocacy class in the fall before attending their competitions in the spring.
- iii. The Scoring Chair oversees and manages the scoring of the 1L Moot Court Intramural Competition.
- iv. The Internal Operations Chair organizes and coordinates team events to develop camaraderie and cohesion among Moot Court members. This Chair also manages daily affairs within the Moot Court office and the program.
- v. The Preliminary Rounds Chair organizes and oversees the competitor schedule for the preliminary rounds of the 1L Moot Court Intramural Competition.
- vi. The Advanced Rounds Chair organizes and oversees the competitor schedule for the advanced rounds of the 1L Moot Court Intramural Competition.
- vii. The Judges Chair manages invitations to prospective semi-final and final bench judges of the 1L Moot Court Intramural Competition. This Chair also coordinates events with the judges, including planning the annual Judges Dinner.

Floating responsibilities include, but are not limited to, managing the Competition Best Brief Bank and Issue Library; managing the budget; managing the program to ensure integration of Online J.D. Program students into the program; managing social media; managing events; and maintaining alumni relationships.

A member of the Moot Court Board of Governors may not participate in the Trial Advocacy Honors Program or Negotiation Honors Program. Except for part-time students and SCALE II students during their Quarter 8 five-unit externship, and absent a waiver from the faculty advisor(s), they may not work full-time or enroll in an externship for more than three units.

In addition to any units awarded for participation in an interscholastic competition, Board members are eligible to receive one unit of academic credit for each semester they serve as a Governor. As with competitors,

academic credit for Board of Governors participation must be approved by the Program Director.

f. *Moot Court Fellows*

Returning non-board Moot Court Honors Program members are designated as Moot Court Fellows. In this capacity, a Moot Court Fellow assumes a leadership role in the Moot Court Honors Program, assisting with the Moot Court Appellate Advocacy course, brief-writing and oral advocacy preparation, the spring Intramural Competition, in addition to participating as a writer and/or oralist in a competition.

g. *Online J.D. Program and Residential Students*

Students enrolled in the Online J.D. Program have the same ability to participate in the Moot Court Honors Program as residential program students.

Residential program students who are invited to join the Moot Court Honors Program will attend the Moot Court Appellate Advocacy course in person (if required), attend practice oral argument rounds in person, and meet the program requirements regarding campus events by attending in person. Because residential program students are able to practice at a podium with an in-person bench, those students are eligible to travel to an in-person interscholastic competition.

Online J.D. Program students who are invited to join the Moot Court Honors Program and can come to campus and meet all of the on-campus requirements listed above will be eligible to travel to an in-person interscholastic competition.

Online J.D. Program students who are invited to join the Moot Court Honors Program and cannot meet all of the on-campus requirements will still be vibrant and equal members of the Moot Court Honors Program. Students will attend the Moot Court Appellate Advocacy course via Zoom, attend practice oral argument rounds via Zoom, and meet all the program requirements via Zoom. Because these students are able to practice online, these students will compete in online interscholastic competitions.

3. Unit credit

- a.** All Moot Court Honors Program members in their first year of eligibility, whether in-residence or online, will enroll for two units of credit in the fall in the course entitled "Appellate Advocacy" and one unit of credit in the spring, regardless of when they compete. The fall units satisfy Moot Court's classroom requirement.

The grade for the fall semester will be Credit, a letter grade of C, or No Credit. Unit credit for the spring semester will be Credit/No Credit. To

receive unit credit in the fall semester, students are required to complete the class and complete all other responsibilities outlined in the Moot Court Honors Program Bylaws. To receive unit credit in the spring semester, students are required to compete in the interschool competition and complete all other responsibilities outlined in the Moot Court Honors Program Bylaws.

- b.** Returning non-board Moot Court Honors Program members, called Moot Court Fellows, enroll for three units of credit: one unit of credit in the semester they do not compete and two units of credit in the semester they compete. Unit credit will be Credit/No Credit. To receive unit credit, students are required to compete in the interscholastic competition and complete all other responsibilities outlined in the Moot Court Honors Program Bylaws.
- c.** Students may add Moot Court units only during the add period that governs the rest of the curriculum. However, should an opening on a Moot Court team arise after the regular add period has passed, the student selected to fill that opening will be allowed to register for the allotted units as a second-year competitor, with the approval of the Program Directors and the Dean.
- d.** Students may drop Moot Court only during the regular drop period that governs the rest of the curriculum **and** only after having informed the Board of Governors of their intention to drop.
- e.** The Program Director has the responsibility to notify any student who is not performing satisfactorily in the Honors Appellate Advocacy course. A student not performing satisfactorily may receive a C or No Credit in the course, and may be removed from the program. The Board of Governors has a duty to notify any student who is not performing satisfactorily within the Moot Court Honors Program. Responsibilities and procedures for disciplinary action, including removal from the program, are clearly laid out in the Moot Court Honors Program Bylaws. All disciplinary measures require the approval of the Program Director.
- f.** If students are accepted as members of the Moot Court Honors Program and successfully complete program requirements, their membership will be indicated on the academic transcript by the notation "Moot Court Honors Program" in the memoranda column. Membership on the Board of Governors will be indicated on the academic transcript by the notation "Moot Court Honors Program Board of Governors" in the memoranda column.
- g.** The number of Moot Court units that any student may take during the course of their academic career may not exceed seven.

continue for the next year.

The Student Services Office may invite transfer students who have been accepted into their law school's negotiation honors or a similar advocacy program to apply to the Negotiation Honors Program. Other transfer students may also be invited by the Program Directors to interview for NHP, based on their interest, credentials, and experience, as communicated to the Student Services Office.

Any student placed on academic probation will be excluded from participating in the Negotiation Honors Program and will not receive academic credit during the probation period. If academic probation is cured, the prospective program member may become eligible and be able to interview if a position becomes available. Selections for the subsequent semesters are at the discretion of the Program Directors. If a student is placed on academic probation during their last semester of law school, the student will not receive academic credit during the last semester. However, the Associate Dean for Student Services (in consultation with the Program Directors) has the discretion to allow the student to continue in the course if the student wishes to continue.

Students selected for the program must enroll in the two-unit Negotiations Honors Program course during the fall semester of their first year of participation. Upon invitation to join NHP, students in the Online J.D. Program must commit for the semester to participate in the course either fully in person or synchronously. Students must also commit to leaving specific lunch periods open from 12:30 p.m. through 1:50 p.m. Pacific Time for negotiation events for both fall and spring.

b. Interscholastic competitions

Southwestern participates in several competitions throughout the United States during the fall and spring semesters. The Program Directors assign competitors to particular competitions. Competitors negotiate in teams but receive individual scores. Students register for academic credit in accordance with the policies set forth below in Section 2 (Unit Credit).

When a student is placed on academic probation following the fall semester or SCALE Quarters 5 and 6, they are generally not permitted to participate in competitions during the subsequent spring semester or SCALE Quarters.

However, if the Program Directors determine that significant preparation has already begun, the Associate Dean for Student Services (in consultation with the Program Directors) has the discretion to allow the student to compete if the student wishes to compete. If the team advances to the national competition, the Associate Dean for Student

Services (in consultation with the Program Directors) has the discretion to allow the student to compete.

c. Board of Governors

The incoming Board of Governors is selected by the Program Directors with input from the outgoing Board. The selection is made during the spring semester and is for a one-year term, becoming effective on the date assigned by the law school as graduation day. Absent special approval of the Program Directors, students may serve on the Board only during their final year of law school. The NHP Board of Governors consists of three to four members as follows:

- i. Chair of the Board, who is responsible for communications with various school departments, is the main contact person for NHP, and manages NHP operations overall, along with the Program Directors;
- ii. Communications Chair, who is responsible for managing the overall budget, spar schedules, and communication with alumni;
- iii. Competitions Chair, who is responsible for managing the overall logistics of interscholastic competitions, travel, and per diem requests; and
- iv. Academics Chair, who is responsible for managing NHP events, assists in the classroom, and oversees mentoring of new members.

A member of the Negotiation Honors Program Board of Governors may not serve on the Board of another honors program. Except for part-time students and SCALE II students during their Quarter 8 five-unit externship, and absent a waiver from the faculty advisor(s), they may not work full-time or enroll in an externship for more than three units.

Board members are eligible to receive two units of academic credit for each semester they serve as a Governor. As with competitors, academic credit for Board of Governors participation must be approved by the Program Directors.

2. Unit credit

- a.** Entering members of the Negotiation Honors Program enroll for two units of credit in the fall semester and one unit of credit in the spring semester, regardless of the semester in which they compete. The fall units satisfy the Negotiation Honors Program's classroom requirement.
- b.** Negotiation Honors Program Fellows enroll for one unit of credit in the fall semester and two units of credit in the spring semester, regardless of the semester in which they compete.

- c.** Returning Negotiation Honors Program Members enroll for one unit of credit in the fall semester and one unit of credit in the spring semester. Returning members do not compete in national competitions.
- d.** For all positions within the Negotiation Honors Program, unit credit for the fall semester will be Credit, a letter grade of C, or No Credit. Unit Credit for the spring semester will be Credit, a letter grade of C, or No Credit.
- e.** Students may add Negotiation Honors Program units only during the add period that governs the rest of the curriculum. However, should an opening on a Negotiation Honors Program team arise after the regular add period has passed, the student selected to fill that opening will be allowed to register for the allotted three units, with the approval of the Program Directors and Associate Dean for Student Services.
- f.** Students may drop the Negotiation Honors Program only during the regular drop period that governs the rest of the curriculum **and** only after having informed the Board of Governors and Program Directors of their intention to drop.
- g.** The number of Negotiation Honors Program units that any student may take during the course of their academic career must not exceed seven units (absent special circumstances with approval by the Program Directors and the Associate Dean for Student Services).

If a student is accepted as a member of the Negotiation Honors Program and the student successfully completes program requirements, their membership will be indicated on the academic transcript by the notation "Negotiation Honors Program" in the memoranda column. Membership on the Board of Governors will be indicated on the academic transcript by the notation "Negotiation Honors Program Board of Governors" in the memoranda column.

- h.** If a student fails to meet the expectations of the Negotiation Honors Program, the Program Directors have discretion to remove a student from the Program, suspend a student's membership in the Program, or change a student's position within the Program. For minor infractions of Program expectations, the Program Directors will notify any student who is not performing satisfactorily prior to removal or suspension. However, if a student's actions constitute a serious violation of expectations, as determined by the Program Directors, no warning will be given prior to removal/suspension. In all cases, the determination of the Program Directors as to the student's withdrawal, suspension, or change of position--as well as whether students should receive academic Credit, a letter grade of C, or No Credit--will be final, subject to Southwestern's grade change policy.

F. Trial Advocacy Honors Program

1. Intramural competition

The Trial Advocacy Honors Program ("TAHP") Intramural Competition is open to all first-year law students who are enrolled in the LAWS II course and part-time second-year students who did not participate in the TAHP intramural competition in their first year, and do not have any Incompletes or Administrative Withdrawals on their transcript. A separate tryout is held in the fall for first-year SCALE students.

TAHP is an in-person program only. TAHP does not currently offer virtual or remote options.

To be eligible to participate in TAHP, students must be able to attend all TAHP events, tryouts, and office hours in person, commit to attending all class sessions in person, participate in all practice rounds in person, and travel to competitions. Online J.D. Program students are eligible to participate in TAHP provided that they are able to meet all of the in-person requirements.

The Student Services Office may invite transfer students who can meet the in-person requirements to participate in the fall tryouts.

a. Membership

SCALE I students, rising second-year, and upper-division students are selected as TAHP members by the TAHP Board of Governors (defined below) with the assistance and agreement of the Program Directors. For the purposes of this section, rising second-year students include Southwestern J.D. students who have completed the first year of a full-time or part-time program, and SCALE I students include those who participate in the fall tryouts and have completed the applicable SCALE Quarters, and do not have any Incompletes or Administrative Withdrawals. Completion of the first year requires completing all first-year required courses and the "first-year elective."

Selections are based on completing the requirements of LAWS II, performance in intramural competition, and an interview with the Board of Governors.

Students must have a minimum cumulative GPA of 2.5 to be invited to participate in the TAHP and must maintain a minimum cumulative GPA of 2.5 to remain in the program.

To participate on a TAHP competition team as an advocate requires that a student have completed or be enrolled in Evidence within the same academic year of the competition. The Program Directors may waive this requirement.

Any student placed on academic probation after their selection to the program but prior to their completing the TAHP Trial Advocacy course will be ineligible to participate in the program. Any student placed on academic probation after successfully completing the TAHP Trial Advocacy course will be excluded for the semester they are on academic probation. If academic probation is cured, the prospective member may become eligible and be able to participate in the program if a position becomes available. If a student is placed on academic probation during their last semester of law school, the student will not receive academic credit during the last semester. However, the Associate Dean for Student Services (in consultation with the Program Directors) has the discretion to allow the student to continue if the student wishes to continue.

Program members participate as junior and senior advocates. Students selected for the Program act as junior advocates during the first year of participation and, in the spring, enroll in the introductory Trial Advocacy course for Trial Advocacy Honors Program students. During the spring semester, participants receive three units for the course, but no additional Trial Advocacy Honors Program units. As part of the final exam for the introductory Trial Advocacy course, junior advocates must participate in the annual JEBS Competition, which gives them the opportunity to showcase what they have learned during the year by conducting two to three full trials.

For the following year, the Board of Governors invites students who are continuing Trial Advocacy Honors Program members to return to the program and participate as senior advocates.

b. Interscholastic competitions

Southwestern participates in several competitions throughout the United States during the fall and spring semesters. Advocates are assigned to particular competitions by the Program Directors. Advocates participate as plaintiff or defense counsel and receive one unit of academic credit in the semester of their competition. Students register for academic credit in accordance with the policies set forth below. At the end of each semester, the Board of Governors compiles a list of competitors, which is given to the Program Directors, who, thereafter, determine whether academic credit is to be awarded.

When a student is placed on academic probation following the fall semester or SCALE Quarters 5 and 6, they are generally not permitted to participate in competitions during the subsequent spring semester or SCALE quarters. However, if the Program Directors determine that significant preparation has already begun, the Associate Dean for Student Services (in consultation with the Program Directors) has the discretion to

allow the student to compete if the student wishes to compete. If the team advances to the national competition, the Associate Dean for Student Services (in consultation with the co-directors) has the discretion to allow the student to compete.

c. *Board of Governors*

The incoming Board of Governors is selected by the outgoing Board under the supervision of the Program Directors. All Board members must have successfully participated as junior advocates. The selection is based on performance as a participant in the Trial Advocacy Honors Program, a statement of interest, and academic standing. The name of each student selected and not selected is presented to the Program Directors and the Dean with a written statement that includes a description of the responsibilities of the office and a statement of objectively verifiable reasons as to the appropriateness of the choice. Each appointment is subject to veto or ratification by the Program Directors and the Dean. The selection is made at the end of the spring semester and is for a one-year term, becoming effective on the date assigned by the law school as graduation day. The TAHP Board of Governors consists of the following members:

- i. The Chair oversees the TAHP Program and serves as the primary liaison between the Board, the Program Directors, and the broader Southwestern community. This role ensures the smooth operation of the program by coordinating leadership efforts, resolving conflicts, and maintaining communication with key stakeholders.
- ii. The Communications Chair provides relevant TAHP information to the Southwestern Law School community and alumni community for TAHP functions, events, tryouts, and competition results. They also maintain the TAHP Canvas page. They work closely with returning Senior and incoming Junior Advocates to coordinate all aspects of program membership responsibilities.
- iii. The Alumni Chair acts as the liaison to the TAHP alumni for judging practice rounds, intramural tryouts, the JEBS Competition, and other TAHP functions, including the summer social, welcome back social, new members dinner, and competition send-off events. They connect TAHP alumni with program members for mentorship purposes while also maintaining the TAHP alumni database with current alumni contact information.
- iv. The Academics Chair drafts the SCALE Tryout Problem under the direction and approval of the Program Directors, plans the SCALE and Spring Intramural Tryouts, and assists the Program Directors with organizing the JEBS Competition. They also maintain academic

support for Senior and Junior advocates through Southwestern's Academic Support Program and may coordinate with Alumni Relations to involve alumni in mentorship, judging, or professional development opportunities, as appropriate.

- v. The Competitions Chair applies and registers TAHP for all regional and national mock trial competitions at the direction of the Program Directors. They serve as the liaison for all competition Team Managers, providing assistance with all competition needs, such as preparing and arranging competition exhibits. They also approve all travel plans for all competitions in conjunction with the Directors and provide support during the JEBS Competition.

A member of the Trial Advocacy Honors Program Board of Governors may not serve on the Board of another honors program. Except for part-time students and SCALE II students during their Quarter 8 five-unit externship, and absent a waiver from the faculty advisor(s), they may not work full-time or enroll in an externship for more than three units.

2. Unit credit

- a.** Trial Advocacy Honors Program is graded on a Credit/No Credit basis.
- b.** Junior advocates receive three units of credit in the spring for the introductory Trial Advocacy course.
- c.** Senior advocates receive two units of credit for the course and one additional unit of credit during the semester of competition. A total of three units may be granted for participating in competitions.
- d.** Board members receive one unit of academic credit for each semester they serve on the Board.
- e.** Students may add Trial Advocacy Honors Program units only during the add period that governs the rest of the curriculum unless the Associate Dean for Student Services approves a late add.
- f.** Students may drop the Trial Advocacy Honors Program only during the regular drop period that governs the rest of the curriculum **and** only after having informed the Board of Governors and Program Directors of their intention to drop.
- g.** The Board of Governors has a duty to notify any student who is not performing satisfactorily. If, after warning(s), the student's performance is not satisfactory, the Board may vote to remove the student from the Trial Advocacy Honors Program. Removal requires the approval of the Program Directors.

- h.*** If a student is accepted as a member of the Trial Advocacy Honors Program and successfully completes program requirements, their membership will be indicated on their academic transcript by the notation "Trial Advocacy Honors Program" in the memoranda column. A student's membership on the Board of Governors will be indicated on their academic transcript by the notation "Trial Advocacy Honors Program Board of Governors" in the memoranda column.
- i.*** The number of Moot Court units that any student may take during the course of their academic career may not exceed eight units for non-Board members and ten units for Board members.
- j.*** In all cases, the Program Directors' determination about whether senior advocates and members of the Board of Governors should receive academic credit will be final, subject to Southwestern's grade change policy.

G. Policy Revisions

Southwestern expressly reserves the right to revise these policies at any time and for any reason. Revisions may be enforced on 15 days' notice to the student body. Notice may be made via the student listserv or in another manner deemed by the Dean to reach most students.

Appendix A

Honors Programs Summary

This Appendix A summarizes key eligibility, selection, participation, and credit information for each of Southwestern's honors programs. For detailed requirements, consult Sections A through F of the *Honors Programs Policies*.

A. Law Review

1. Eligibility

Law Review is open to J.D. students who have completed the first or second year of a full-time program, the second or third year of a part-time program, or SCALE I and have completed a production exercise. Students may not have any Incompletes or Administrative Withdrawals on record. Transfer students are eligible to participate. Students who are selected for both Law Review and Law Journal may accept only one invitation.

2. Selection

Students who place within the top 10% of their ranked cohort and make a good-faith effort to complete the production exercise are invited to join Law Review. The annual production exercise is conducted after the spring semester (for residential and Online J.D. students) and after Quarter 4 for SCALE I students. Students in the top 30% of their ranked cohort may also be selected to join Law Review. Rankings of such students are based on a formula that weighs cumulative GPA at 70% and the production exercise score at 30%.

3. Participation

Participation on Law Review is open to residential and Online J.D. students. Online J.D. students and evening students may attend the in-person Law Review course or watch the recorded class sessions. Students who participate by watching recorded sessions must attend at least two synchronous Zoom sessions during the term.

4. Units and grading

Students earn two units in the fall and one unit in the spring of their first year on Law Review. Units in the fall are graded Credit/C/No Credit, and units in the spring are graded Credit/No Credit. In subsequent years, students may earn an additional two to four units for editorial work, staff supervision, and management, graded on a Credit/No Credit basis. Completion of the Law Review course in the fall of the first year, with a grade of Credit or a letter grade of "C" or higher, satisfies the upper-division writing requirement.

B. Law Journal

1. Eligibility

Law Journal is open to J.D. students who have completed the first or second year of a full-time program, the second or third year of a part-time program, or SCALE I, and who complete the production exercise. The annual production exercise is conducted after the spring semester (for residential and Online J.D. students) and after Quarter 4 for SCALE I students. Students may not have any Incompletes or Administrative Withdrawals on record. Transfer students are eligible to participate. Students who are selected for both Law Review and Law Journal may accept only one invitation.

2. Selection

Selection for the Law Journal is based on a formula that weighs cumulative GPA at 50%, LAWS I and II grades at 30%, and the production exercise score at 20%.

3. Participation

Participation on Law Journal is open to residential and Online J.D. students. Online J.D. students can attend the in-person Law Journal course or watch the recorded sessions. Students who participate by watching recorded sessions must attend at least two synchronous Zoom sessions during the term.

4. Units and grading

Law Journal students earn two units in the fall and one unit in the spring of their first year. Units in the fall are graded Credit/C/No Credit, and units in the spring are graded Credit/No Credit. In subsequent years, Executive Board members may receive two units of credit in each semester, for a total of four units of credit in the final year of law school. Associate Editors may receive one unit of credit in each semester for a total of two units of credit in the final year of law school. Completion of the Law Journal course in the fall of the first year, with a grade of Credit or a letter grade of "C" or higher, satisfies the upper-division writing requirement.

C. Moot Court Honors Program

1. Eligibility

The Moot Court Honors Program is open to J.D. students who have completed the first year of a full-time or part-time program or SCALE I. Students may not have any Incompletes or Administrative Withdrawals. Transfer students are eligible to participate in Moot Court. Students may interview for only one advocacy honors program.

2. Application requirement

Rising 2Ls must participate in the Moot Court intramural competitions, have a minimum cumulative GPA of 2.9, and have earned a grade of B- in LAWS II. Any students, regardless of LAWS II section, who receive an A+ or A in their second-semester LAWS II class will also have the opportunity to interview for the Moot Court Honors Program as a brief writer, even if they did not participate in the Moot Court intramural competition.

Upper-division students must participate in a tryout and have a minimum GPA of 2.9 in LAWS I and II, a minimum grade of B- in LAWS II, and a minimum cumulative GPA of 2.9 following the conclusion of the academic year at the time of the application process. Upper-division students who wish to be writers must have received an A+ or A in LAWS II, providing they have a minimum cumulative GPA of 2.9 following the conclusion of their academic year at the time of application.

3. Selection

Selection is based on a student's LAWS II final paper, grades, performance in the intramural competition (not required for a brief writer position), and interviews with the Moot Court Board of Governors and the Program Director.

4. Participation

Moot Court is open to residential and Online J.D. students. Online J.D. students who cannot meet on-campus requirements may complete the Appellate Advocacy course, practice rounds, and all other program components via Zoom. Because Online J.D. students are able to practice online, these students will compete in online interscholastic competitions.

5. Units and grading

Participants earn two units in the fall semester (Appellate Advocacy) graded Credit/C/No Credit and one unit in the spring semester of the first year graded Credit/No Credit. In subsequent years, students may earn a total of three units, graded Credit/No Credit. The maximum units for Moot Court enrollment during a student's academic career is seven units. Moot Court units count toward the experiential learning requirement.

D. Negotiation Honors Program

1. Eligibility

The Negotiation Honors Program is open to J.D. students who have completed the first year of study and upper-division students who have at least one full year of classes remaining before graduation. Students may not have any Incompletes or Administrative Withdrawal. Transfer students are eligible to participate in the

Negotiation Honors Program. Students may interview for only one advocacy honors program.

2. Application requirement

Rising 2Ls must participate in the Negotiation Honors Program intramural competition. Round One will take place remotely. The advanced rounds (Quarter-Final, Semi-Final, and Final Round) will be held in person. Upper-division students are permitted to participate only in Round One of the competition. Students who participate in Round One of the Negotiation intramural competition are eligible to be invited for an interview with the program.

3. Selection

Selection is based on performance in the intramural competition, the quality of a written negotiation analysis, a minimum cumulative GPA of 2.5, an interview with the program directors, the student's demonstrated ability to foster collaboration and professionalism, and their availability and commitment to the program.

4. Participation

Negotiation Honors Program is open to residential and online J.D. students. Students must participate in person to participate in the advanced rounds.

5. Units and grading

In the first year of participation, students earn two units in the fall graded Credit/C/No Credit and one unit in the spring graded Credit/C/No Credit. In subsequent years, students may earn one unit in the fall graded Credit/C/No Credit and two units in the spring graded Credit/C/No Credit. The maximum units for Negotiation Honors Program enrollment during a student's academic career is seven units. Negotiation Honors Program units count toward the experiential learning requirement.

E. Trial Advocacy Honors Program

1. Eligibility

The Trial Advocacy Honors Program (TAHP) is open to J.D. students who have completed the first year of a full-time or part-time program, SCALE I students who tryout in the fall of their first year, or part-time second-year students who did not participate in the TAHP intramurals in their first year. Students may not have any Incompletes or Administrative Withdrawals. Transfer students are eligible to participate in TAHP. Students may interview for only one advocacy honors program.

2. Application requirement

Rising 2Ls must participate in the TAHP intramural competition.

3. Selection

Selection is based on completing the requirements of LAWS II, performance in intramural competition, and an interview with the Board of Governors. Students must have a minimum cumulative GPA of 2.5.

4. Participation

TAHP is open to residential and online J.D. students. However, TAHP is an in-person program and does not offer a remote participation option.

5. Units and grading

In the first year of participation, students earn three units in the spring semester, graded Credit/No Credit. In subsequent years, students may earn a total of three to five units graded Credit/No Credit. The maximum units for TAHP enrollment during a student's academic career is eight units for non-Board members and ten units for Board members. TAHP units count toward the experiential learning requirement.