

SOUTHWESTERN LAW SCHOOL

L O S A N G E L E S

Tuition Refund Policy

Administrative policy approved July 22, 2022. Effective immediately.

Revision history: Formerly a part of the annually revised Student Handbook. Established as a standalone policy August 2022.

Related policies: [TBD]

Scheduled Review Date: June 2023 (Accounting Office)

Students who withdraw before the first day of the semester, summer session, January intersession or SCALE period receive a 100% credit of charged tuition. Those students withdrawing on or after the first day of classes will incur a prorated non-refundable tuition charge.¹ Once 60% of the semester, summer session, January intersession or SCALE period is completed, the student will be charged 100% of tuition. Southwestern's summer law programs all have their own refund policies that are printed in the brochures for those programs. Housing contract obligations are addressed separately in the housing contract and application. Except as provided in this policy, no other tuition refunds, partial or total, are available.

If the school transitions to remote or hybrid learning and operations, all tuition and fee obligations will remain the same, without partial or total refunds, unless a fee pertains specifically to a service that is terminated by the school (e.g., on-campus parking). Students remain obligated to pay tuition and fees in full regardless of whether the school operates remotely or in person. Please note that the school may transition to remote learning and operations as required by law (e.g., public health orders) or in its discretion after considering health and safety conditions or events of force majeure (e.g., pandemic). Similarly, the tuition and fee obligations will remain the same and not subject to any refund, if, for any reason, a student is permitted by the school to complete a term remotely or in combination of remote and in-person instruction.

¹ The prorated non-refundable charge is calculated by counting the number of calendar days starting with the first day of the term and ending with the last date of attendance. That result is divided by the number of calendar days in the term. The resulting percentage is then multiplied by the original tuition charged to determine the prorated non-refundable charge.