



The following rules apply to the continued eligibility for the **Academic Achievement Scholarship** (hereinafter called "the scholarship"). Once scholarship awards have been determined, the Financial Aid Office will ensure that the student receives their funds and monitor continued eligibility. Students or applicants that have any questions regarding renewing the scholarship should contact the Director of Financial Aid. Please note that recipients do not need to request that the Financial Aid Office renew the scholarship; it will be done automatically as long as eligibility is maintained.

Partial Scholarships

1. Partial scholarships are described as those that are not intended to pay full tuition. These scholarships are paid equally over the fall and spring terms only.
 - a. No part of the scholarship may be used to pay for any summer courses, Winter Intersession or summer abroad, whether they are offered by Southwestern or another law school. In addition, this scholarship cannot be used to pay any fees.
2. Partial scholarships will only be paid for the number of fall/spring terms normally required to attain a JD degree. Also, the scholarship will never exceed the amount listed on the notification letter sent by Admissions. For example, an eligible Day program student who received \$30,000 will be paid \$10,000 for each of six (6) terms, excluding summer courses, Winter Intersession or summer abroad courses. If this same award were going to an Evening student, the student who received \$30,000 will be paid \$7,500 for each of eight (8) terms, excluding summer courses, Winter Intersession or summer abroad course.
 - a. This scholarship is only paid for fall/spring terms when the student is in attendance at Southwestern. If a student finishes the program early, any future scholarship funds are forfeited.

General Provisions

3. Scholarship Amount: It is the general policy of Southwestern that no student receive scholarship or gift aid in excess of tuition charged. In the event that a student receives other scholarship or gift aid that would cause those funds to exceed the student's full tuition charged, Southwestern reserves the right to reduce the scholarship so that the full annual tuition amount is not exceeded.
 - a. Exception: If a student should receive a scholarship that is not from Southwestern or any of its benefactors, said scholarship is considered an

“outside scholarship.” Any scholarship funds from an outside source will not be counted in the calculation.

6. Change of Program: If a student changes programs, there is an automatic change in the amount of the scholarship, as decided by the Director of Financial Aid. Students considering changing programs should consult with the Director of Financial Aid in advance to determine their new award amount.
7. Leave of Absence: If a student goes on an approved Leave of Absence, the scholarship will be reinstated providing the student returns to Southwestern at the approved date or earlier, and is still eligible for the scholarship. If the student fails to return at the approved time, the scholarship is canceled in perpetuity.
8. Leaving School: When a student voluntarily or involuntarily withdraws, is disqualified or takes an approved Leave of Absence, the value of the scholarship is reduced in prorated proportion to the expiration of the term. For example, if a student leaves the law school with only 25% of the term having expired, only 25% of the scholarship will be applied toward that student’s tuition and the remaining 75% will be returned to the scholarship fund. Once 60% of the term has expired, the full scholarship will be applied toward tuition without any proration.
9. Disqualification: Any student who is academically disqualified loses eligibility for the scholarship in perpetuity, regardless of reinstatement, readmission, future class standing or grade point average, except as described below.
 - a. A student who is academically disqualified but subsequently restarts law school (is readmitted with no advanced standing) within one year may be eligible for reinstatement of their scholarship under certain time and performance conditions and as determined by a committee selected by the Chief Administrative Officer (CAO). All decisions of the committee are final. The committee will automatically consider every affected student each semester (excluding summer) so there is no required application or petition.
 - i. Time: You will not be considered until you have repeated the number of semesters (excluding summer) that were completed just prior to the disqualification, plus one additional term. For example, if a Day student was academically disqualified after their first year, then readmitted to re-start law school the following fall, the student’s record would not be reviewed for reinstatement until one year and one semester later.
 - ii. Performance: The committee will weigh the full range of achievement, including academic performance, which has been attained since readmission.
10. Revocation: The scholarship may be revoked at any time because of any breach of the Student Honor Code, pursuant to a determination made in accordance with the procedures for Honor Code violations.

11. Admission Deferral: If a recipient requests and is granted a deferral of admission, the scholarship is not deferred.
12. Renewal Requirements: The student is required to maintain at least a cumulative 3.000 grade point average to renew the scholarship. This grade point average will be calculated at the following times:
 - a. For Day, Evening or PLEAS students, the scholarship is renewed at the time the Official cumulative Law School Grade Point Average (LGPA) and class ranks are calculated. This occurs after all Spring grades have been determined.
 - i. If at that time the student does not maintain the required 3.000 cumulative grade point average, the scholarship will be withdrawn for the upcoming Fall and Spring term but please see Early Reinstatement below.
13. Early Reinstatement: It is the policy of Southwestern to review scholarships using the LGPA. The LGPA is calculated when all grades are determined, as previously discussed. However, there is a possibility for an early reinstatement.
 - a. In order to receive possible reinstatement of their scholarship, recipients who lose some or all of the scholarship due to the LGPA review, will be reviewed again at end of the following Fall term, students, the end of the next grading period after summer.
 - b. If the student has then attained the required cumulative minimum GPA of 3.000, the scholarship will be reinstated.
 - c. Reinstatement is not retroactive to the previous term or grading period; it is only applicable to the current term and forward.
 - d. There will be no review for reinstatement of the scholarship for students who have lost their scholarship due to withdrawal, Honor Code violation, academic disqualification (except under #9), or deferral.
14. Appeal: Should any of these rules be found to be ambiguous, contradictory, or in error, the other rules shall remain in force. The Director of Financial Aid will interpret these rules.
 - a. If the student wishes to appeal the Director's decision further, the student may appeal to the Chief Administrative Officer (CAO).
15. Other: Southwestern reserves the right to replace any or all of the scholarship funds with any other scholarship funds it chooses so long as the total eligible amount is not decreased.

- a. The terms and conditions of any replacement scholarship will not be more restrictive than the original scholarship.

16. Dean's Scholarships: If a recipient of the scholarship becomes eligible for Dean's Merit Award or Dean's Academic Leadership Award Scholarship, the recipient will not be entitled to the combination of both scholarships. Rather, the student will be entitled to the higher of the two scholarships. For example, if the scholarship award is \$20,000 per year, and then the student becomes eligible for a \$25,000 Dean's Merit Award, the student will receive a total of \$25,000 between the scholarship and the Dean's Merit Award. In another example, if the recipient's Academic Achievement award is \$20,000 per year, and then the student becomes eligible for a \$10,000 Dean's Merit Award, the student will receive a total of \$20,000 from the scholarship and no Dean's Merit Award but would still be able to add themselves as a Dean's Scholar on their resume.
17. Changes: Southwestern reserves the right to amend, clarify or update these rules from time to time.